

Southend Education Board, Resources Sub Group (RSG)

3rd December 2018, 4.15-5.30, Southend High School for Boys

DRAFT Minutes of the meeting

Membership

Membership of the sub group for Resources	(Draft, nominations received) representation
3 nominations from the Education Board (Headteacher/governor)	Robin Bevan (secondary) CHAIR Maurice Sweeting (SECAT, governor) Niki Bannister (primary, governor)
4 other members nominated from the four associations	Will Hill (primary) Paul Hayman (secondary) Jackie Mullan (special) Anthony Mcgarel (governor)
1 school business manager nominated from Board	Simon Oxenham (SHSB)
Council Officer representation as required for the papers	Brin Martin (Director of Learning) Ian Ambrose (Head of Corporate Finance) Paul Grout (Senior Finance Business Partner) Elaine Hammans (Head of Early years) Gary Bloom (Head of SEND) Christine Hickey (School Finance Manager)

Time	Agenda item	Decision? Action
4.15	Membership Apologies Council officer representation as required for papers Officers present: Paul Grout Gary Bloom Elaine Hammans	Anthony Mcgarel - absence now noted for the last 3 meetings (The RSG Chair to write to Anthony to confirm if he wishes to still be part of the group) – Post script. "Point actioned, Anthony offered his apologies and has helpfully confirmed he would like to continue as a member" . Maurice Sweeting
	Membership Vacancies	None
4.25	Minutes of the last meeting 15.10.18	No amendments – now Final
4.30	DSG 2019/20 budget planning (including indicative ISB budget allocations) and 2018/19 Forecast outturn update DRAFT paper presented by Paul Grout	Paper amendments agreed: An additional Paragraph, to be added that in effect the decision to set Schools DSG funding for 2019/20 was effectively agreed by Education Board (EB) – in December 2018 when setting Schools DSG funding for

		<p>2018/19.</p> <p>De-delegated governor support – paper to advise this is set at £0.00p per pupil. In recognition the contribution to SSGA is not required for 2019/20, but may be needed in subsequent years</p> <p>Para. 3.34 Central block – centrally retained. Repeat that these amounts for retention are the same as the previous year.</p> <p>Other points that RSG members wish to raise at Education Board:</p> <p>Paul Hayman – is there merit in exploring a new residential school in the borough, in view of spend pressures within high needs?</p> <p>Robin Bevan – No guidance has been released from gov’t in relation to 2020/21 school or DSG funding. Therefore very difficult for all to plan beyond 2019/20.</p> <p>Robin Bevan – to request a report of which Academy schools buy in to support the de-delegated funds.</p>
5.45	<p>AOB</p> <p>Agreed date of next meeting</p> <p>Papers to be presented at the March RSG (ahead of EB)</p>	<p>None</p> <p>5th March 4pm to 5.30pm– Southend High Schools for Boys</p> <ol style="list-style-type: none"> 1. 2019/20 Detailed High Need Budget allocation (Gary Bloom officer lead) 2. 2019/20 and future years application of Growth Fund award. (Paul Grout officer lead) <p>Officer PG also advised, the original separate annual March forecast 2018/19 outturn paper, does not now need to go to education board. It is always a paper for noting, and no EB</p>

	<p>Forward items:</p> <p>June 2018 RSG date tbc (as awaiting EB date)</p> <p>June 2018 Papers:</p> <ol style="list-style-type: none"> 1. DSG Final Outturn 2018/19 - Paul Grout (Officer Lead) 2. Academy end of year balance tables only <ul style="list-style-type: none"> - Christine Hickey (Officer Lead) 3. Maintained end of year balance tables only <ul style="list-style-type: none"> - Christine Hickey (Officer Lead) 	<p>decision is required. This is also in view of both, an updated High Need's 2018/19 Outturn will feed into the March paper "2019/20 Detailed High Need Budget allocation", and the June Education board will receive the Final 2018/19 Outturn paper. The RSG group accepted officer PG's advice.</p>
	Meeting close	